



Institute of Quality & Technology Management

Title: Teaching / Learning Process Survey
Doc. # QSR/SOP-05/01

Issue Date: 19.12.2005

Issue # 01

Revision # 00

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Class: MS-TQM , MS-TQM-(Med) , PGD , Certificate Course

Module: _____

Name of the teacher: _____

Period Covered: First semester Second semester

Survey conducted on (date): _____

INSTRUCTIONS:

➔ Name (Optional): _____
(You may not disclose your identity)

➔ Put a tick mark (✓) in the box that represents your best opinion.

Sr. #	Degree of Importance (D)	Criteria	Ranking (R)					Total D x R = T
			STRONGLY DISAGREE (2)	DISAGREE (4)	NEUTRAL (6)	AGREE (8)	STRONGLY AGREE (10)	
1.	6	Response to students' questions/Queries in class was satisfactory.						
2.	10	I was able to fully understand the lectures.						
3.	6	The learning process in class was supported with information/knowledge additional to the syllabus (e.g., examples from daily life and work place).						
4.	8	Students were given opportunity to participate in the learning process (e.g., Group Discussions, Questions & Answers, Presentations, Roll Plays etc.).						
5.	8	I could understand the concepts involved in the subject. (complete understanding of the topics).						
6.	8	The lessons were easy to understand (e.g., easy language, clear voice).						
7.	8	Overall in-class learning process was satisfactory.						
8.	10	Opportunity was available to discuss areas of difficulty with teacher after the class (through visits in person, mail, phone etc).						
9.	6	The classes started within 10 Minutes of the given time.						
10.	08	The classes finished on time.						
11.	08	The resources (marker, projector, multimedia etc.) were arranged before the class.						
12.	06	Lesson plan for the semester was provided.						



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13.	08	List of recommended books was provided.						
14.	08	Syllabus was fully covered as compared to lesson plan.						
15.	08	Sufficient course material was provided (notes, hand-outs etc.) and other relevant material.						
16.	08	Students were treated with courtesy in the class.						
17.	06	The assessments (exams, tests, quiz, assignments etc.) were conducted as scheduled.						
18.	06	Sufficient preparation time was made available before your assessments.						
19.	08	Corrections/ Feedback on the assessment were given to me to improve.						
20.	08	My work (exams, tests, quiz etc.) was graded fairly. (I got what my work deserved).						
21.	08	Opportunity was made available to discuss grading when requested?						
		GRAND TOTAL						

COMMENTS: We encourage you to provide feedback on any other related aspect that is not covered above.
